



LANTERN OF KNOWLEDGE  
EDUCATIONAL INSTITUTE

## **LANTERN OF KNOWLEDGE SECONDARY SCHOOL**

### **ATTENDANCE AND PUNCTUALITY STATEMENT**

Lantern of Knowledge School has strives for excellent attendance and punctuality for its pupils. We take attendance very seriously. It is important that parents help the school by ensuring their child/ren attends every day and in-line with the school's policies and expectations.

We have set an attendance target of 97% for all pupils to meet.

#### **Attendance Register**

Attendance registration takes place at 8:15am and 1:40pm every day. Additionally, pupil attendance is also checked in every lesson.

Attendance for P.E., break-time and external activities is checked/recorded before, during and after the respective activities.

Parents/carers must ensure that their children attend school and are on time. Please refer to the School Prospectus (p.22) for details of the procedure to follow when reporting an absence.