

## **MERITS CERTIFICATES AND DETENTIONS EXPLAINED**

### **HOW TO GET A MERIT TICK/CERTIFICATE?**

- Good effort/presentation/completeness of homework
- Exceptional behaviour in class
- Helpful attitude in school e.g. helping to tidy up after lunch
- Good effort in class

The top merit totals for each half term in each year group will receive a certificate of acknowledgement of good performance.

Certificates will also be issued for 100% punctuality and attendance every half term. Certificates can also be awarded for class/home work that has been done particularly well. The overall merit totals in the year influence the school's choice in the award of 'Student of the Year.'

### **WHEN WILL YOU GET A MISBEHAVIOUR TICK?**

If you are late in the mornings without a valid excuse (a valid excuse does not include persistent delays in transport or congestion on the roads) then you will receive a misbehaviour tick. If you arrive after 9am without a call or a letter from your parents you may not be allowed into school until we meet with your parents.

If you have not done your homework when it is due you will receive a misbehaviour tick that day and for everyday thereafter until it is fully submitted. If you persistently misbehave or seriously misbehave in or out of class you will get a misbehaviour tick.

### **DETENTIONS**

Three or more misbehaviour ticks in one week will mean you will receive a 45 minute detention either on a Wednesday or a Friday in the following week. Six or more misbehaviour ticks will mean you will receive a 45 minute detention on both Wednesday and Friday. It will be up to you to check the detention list for the week and note it in your diary to inform your parents.

### **MISSING ITEMS AND WRONG CLOTHING**

If you have missing stationery items such as pen, calculator, USB stick etc. you will be sent home immediately to get it. If you forget your books or your locker key you will be sent home to collect them. If you wear the wrong uniform then you will be sent home to change. Included in your uniform policy is your hair style, finger nail trimming and your general cleanliness. When you are sent home we will not telephone your parents first.

Normally detentions afterschool will be given with 24 hours notice. It will be up to the students to note detentions down in their diary. Those who fail to report for detention when due will not be allowed back at the school the following morning until their parents meet with the Head/Deputy Head of the school.

### **OTHER SANCTIONS**

Three or more detentions in a half term will mean you will be put on report for two weeks which will lead to a suspension for a week if the report has been failed or if one more detention is given following or during the reporting period. If detentions then continue then the student will be expelled permanently from the school. In addition to the above sanctions other sanctions may apply such as completing a mediation essay, isolation from class, cleaning duties, telephoning your parents and meeting with your parents.